



F.S.E.A.

Post Office Box 1617, Tavares, FL 32778

Board of Directors Meeting Minutes March 20, 2019 10:30am

1. Call to Order 10:32
2. Roll call
 - a) President - Robin Cook - present
 - b) Vice President – John Moorman –absent
 - c) Treasurer – Keith Kibbey - present
 - d) Secretary - Cathie Catusus - present
 - e) Region 1 – Christy Draper - present
 - f) Region 2 – Nick Evans - present
 - g) Region 3 – Donna Christopher - absent
 - h) Region 4 – Terry Hornsby - present
 - i) Region 5 – Janelle McClure - present
 - j) Region 6 – Juan Manzano - absent
 - k) Past President – Dave Murto - absent
 - l) Guests - none
3. Opening remarks – Robin Cook – letter from Quality of Science group with FDEP regarding hold times. Different than what we have been used to but more consistent with the environmental community at large. John wanted to know if FSEA has an opinion. John’s concern it can affect the data come out of the lab. Robin feels would be more of an issue for commercial labs than captive labs.

Student updates – Janelle on the call. Robin wants to know where we stand – she asked Lovie to send information out. Janelle not aware of any. Cathie to put on social media. She also sent out emails to previous contacts at UCF, Valencia and LSSC. Deadline is Friday April 5th at 11:59pm

TNI in Jacksonville – Cathie sent email to board to gauge interest. Nick, Donna and Robin covered by employer. Terry possibly covered. Janelle – hard to get approvals without all of conference information, not sure she could get approval. Robin – we get 2 free registrations. John and Cathie will get the 2 free registrations. (Cathie to be working the booth with expenses covered by FSEA but no hourly paid) If anyone needs help to attend let us know. John to talk from the field perspective, if Terry is there would be great to hear from a commercial lab as well as municipal lab. Robin will reach out to Vanessa/Carl and FDEP. 3rd party assessor(s) that will already be attending will be asked to speak on our behalf as well.

Spring meeting update from Cathie – we have 23 exhibitors and 6 attendees so far.

Discussion – Cathie can we still comment on the hold time issue? Robin – doesn’t think there is a time limit to comment on the issue. Christy – we should not have to change what we do to meet the WIN criteria. Terry – would be helpful if FSEA has a position. **ACTION ITEM:** All BOD send Robin a few bullet points via email for discussion at next meeting.

4. Treasurer's report – Keith Kibbey– sent via e-mail.
5. Regional Directors' reports – not required for this meeting.
 - a) **Region 1 – Christy Draper –**
 - b) **Region 2 – Nick Evans –**
 - c) **Region 3 – Donna Christopher –**
 - d) **Region 4 – Terry Hornsby –**
 - e) **Region 5 – Janelle McClure –**
 - f) **Region 6 – Juan Manzano –**

8. **Committee reports** (Bylaws Article VI, Section 11: **Committee Reports**. All Committee Chairmen shall submit to the Secretary, comprehensive reports of the committees' activities.)
 - a) Nominating Committee – John Moorman – no report required
 - b) Bylaws Revision Committee – John Moorman – no report required
 - c) Host and Program Committee – Cathie Catusus – no report required
 - d) Membership Committee – no report required
 - e) Professional Relations Committee – Catherine Katsikis – no report required
 - i) Website Committee – Lyle Johnson – no report required
 - f) Steering Committee – Dave Murto – no report required
 - g) Executive Committee – Robin Cook – no report required
 - h) Field Sampling Committee – ad hoc – Silky Labie – no report required
 - i) Mentoring Committee – ad hoc – Lovie Hudson – no report required
 - j) Policy Committee – ad hoc – John Moorman – no report required

9. Old Business
 - a. Membership draft policy and speaker reimbursement policy– referred to Policy Committee
 - b. Review website committee function

10. New Business

11. Closing remarks and scheduling for next meeting –
 - a. The next Board of Directors' meeting will be on April 17, 2019 10:30 am

12. Adjournment 10:51 am