



F.S.E.A.

Post Office Box 1617, Tavares, FL 32778-1617

Dear FSEA Member:

The Florida Society of Environmental Analysts invites you to attend the Region 3 *Field Sampling* workshop presented by FSEA members Vance Reiman with JEA and Isaias Sepulveda with Lake County WRM Lab. This full day workshop is being offered on Thursday, March 22, 2018 at the City of Tavares, Utility Administration Building, 1000 Captain Haynes Road, Tavares, 32778. This is an informative and interesting workshop on the FDEP Standard Operating Procedures for Field Activities. Both instructors have many years of experience in sample collection, quality assurance oversight of field activities, and course instruction.

The workshop will go over the FDEP SOPs and then there will be hands-on training. Groundwater, Wastewater, Drinking Water and the Surface Water sampling will all be covered during the workshop. There is a section on instrument calibration so **please bring your field instrumentation with you**. In order to provide plenty of hands-on time for everyone, we can only accommodate a maximum of 30 attendees. Water or wastewater operator CEUs may be offered for this workshop.

This Workshop promises to be both informative and beneficial to all analysts, managers, operators and field sampling technicians in the environmental field. Come join us for an opportunity to exchange ideas and information.

Meeting registration may now be completed online! Please complete your registration online at <http://www.fsea.net/events>. Alternatively, you may complete the attached registration form and fax it to (941) 748-5720 or e-mail it to secretary@fsea.net. All registrations (online, forms, and fees) must be received no later than **March 16, 2018**. **Meeting fees are for current members. If your membership is not current for 2018, be sure to complete the membership portion of the registration, either online or on the form, and pay your membership fees.** This will update your membership for one year.

Sincerely,

Donna Christopher
FSEA Region 3 Director



Region 3 Field Sampling Workshop Agenda
March 22, 2018

***City of Tavares Utilities Administration Building,
1000 Captain Haynes Road, Tavares FL 32778***

7:30 AM – 8:00 AM	Registration
8:00 AM – 9:45 AM	DEP QA Rule (62-160 FAC) Laboratory Requirements General SOP Structure FA 1000 – Administrative: Quality Manual (FA 3000) & Auditing (FA 4000) FM 1000 – Mobilization FD 1000 – Documentation FQ 1000 – Quality Control FC 1000 – Field Cleaning FS 1000 – General Procedures FS 2000 – General Aqueous Procedures FS 2100 – Surface Water
9:45 AM – 10:00 AM	Break
10:00 AM – 12:00 PM	FS 2400 – Wastewater FS 2300 – Drinking Water FS 2200 – Groundwater FT Series – Field Measurements
12:00 PM – 1:00 PM	<i>Lunch will be provided</i>
1:00 PM – 1:30 PM	Calibration (Hands-on with student's equipment)
1:30 PM – 3:45 PM	Hands-on Field Sessions for surface water, waste water and drinking water (30 minute rotating sessions) Field records for each activity will be evaluated on site
3:45 PM – 4:30 PM	Groundwater
4:30 PM – 5:00 PM	Wrap up and evaluation

FSEA Region 3 Field Sampling Workshop Registration Form

March 22, 2018

City of Tavares Utility Administration Building
1000 Captain Haynes Road, Tavares, FL 32778

New: Register Online at <http://www.fsea.net/events>

Registration Deadline: March 16, 2018

If your membership is not current and you are registering online you will need to select the non-member registration form. You will be charged the \$50 member renewal fee.

Title (Dr./ Mr./ Ms.) _____ Last Name _____ First Name _____ M.I. _____

Employer _____

Mailing Address: Business Home Street _____

City _____ State _____ Zip _____

County _____ Telephone _____

Email _____

Fees:

Thursday, March 22, 2018 Field Sampling WS

FSEA Member: \$150

Non-Member: \$200*

* Non-Member Registration fee includes FSEA membership for one year

Workshop Registration Deadline March 16, 2018

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- Submit your check and registration to FSEA, P.O. Box 1617, Tavares, FL 32778-1617
- Pay by Credit Card by submitting the requested information below. Fax (941) 748-5720 or Mail.
- Bill my credit card: Master Card Visa Discover American Express

Cardholder's Name (as it appears on the card) _____

Card Number _____ CCV: _____

Expiration Date (MM/YY) _____ Total Amount of Payment \$ _____

Billing Address (if different from above) _____
Street City State Zip

Cardholder's Signature _____ Today's Date _____

Membership Information if you are a new or renewing member:

Have you ever been a member of FSEA? Yes No Would you like to receive FSEA list serve notifications? Yes No

Are you a certified Drinking Water and/or Wastewater Plant Operator? Yes No License #: DW # _____ WW # _____

Employer: Commercial Utility Research Industry State Govt Other

Position: Technician Analyst Management QA Operator Other

MEMBERSHIP AGREEMENT: I certify that my statements are correct and agree that the Charter, By-Laws, and Policies of the Society will govern me, and that I will conform to the FSEA Code of Ethics. **Signature:** _____

FSEA reserves the right to deny membership to anyone who has by word and/or deed violated the Charter, By-Laws, or Policies of the Society, and/or the FSEA Code of Ethics.

Refund Policy: No refunds available within 2 weeks of the first day of this meeting. Written cancellation prior to that time will result in a full refund less a \$25 administrative fee.

Returned Check Policy: Any person who submits a check that is returned by the bank will be charged a \$45 fee.

FSEA • P.O. Box 1617, Tavares, FL 32778-1617 • Phone: (941) 748-5700 • Fax: (941) 748-5720 • secretary@fsea.net • www.fsea.net